

Central Texas is a model healthy community.

Our Mission

By caring for those who need it most, Central Health improves the health of our community.

Our Values

Central Health will achieve excellence through:

Stewardship - We maintain public trust through fiscal discipline and open and transparent communication.

Innovation - We create solutions to improve healthcare access.

Right by All - By being open, anti-racist, equity-minded, and respectful in discourse, we honor those around us and do right by all people.

Collaboration - We partner with others to improve the health of our community.

PUBLIC HEARING AND BOARD OF MANAGERS MEETING Wednesday, August 14, 2024, 5:30 p.m.

Videoconference meeting¹

A quorum of the Board and the presiding officer will be present at:

Central Health Administrative Offices 1111 E. Cesar Chavez St. Austin, Texas 78702 Board Room

Members of the public may attend the meeting at the address above, or observe and participate in the meeting by connecting to the Zoom meeting link listed below (copy and paste into your web browser):

https://us06web.zoom.us/j/86442334249?pwd=BFdZ0lt51TPyKfeMs6yugvqXbPJuNR.1

Meeting ID: 864 4233 4249 Passcode: 703652

Links to livestream video are available at the URL below (copy and paste into your web browser):

https://www.youtube.com/@tchealthdistrict/streams

Or to participate by telephone only: Dial: (346) 248 7799 Meeting ID: 864 4233 4249

Passcode: 703652

The Board may meet via videoconference with a quorum present in person and will allow public participation via videoconference and telephone as allowed under the Open Meetings Act. Although a quorum of the Central Health Board will be physically present at the location posted in the meeting notice, we strongly encourage all members of the public to observe the meeting

virtually and participate in public comment, if desired, through the virtual meeting link or telephone number listed on each meeting notice.

Members of the public who attend in person should conduct a self-assessment before coming to the building to ensure they do not have a high temperature or any symptoms of COVID-19. Anyone who is symptomatic and/or has a fever should contact their healthcare provider for further instructions. Symptomatic members of the public can still participate, if desired, through the virtual meeting link or telephone number listed on each meeting notice. Resources related to COVID-19 can be found at the following link:

https://www.centralhealth.net/covid-info/.

REGISTERING FOR PUBLIC HEARING OR PUBLIC COMMUNICATION

A member of the public who wishes to make comments virtually during the Public Hearing or Public Communication portion of the meeting must properly register with Central Health **no later than 4:00 p.m. on August 14, 2024**. Registration can be completed in one of three ways:

- Complete the virtual sign-in form at https://www.centralhealth.net/meeting-sign-up/;
- Call 512-978-9190. Please leave a voice message with your full name and your request to comment via telephone at the meeting; with the name of the meeting at which you wish to speak; or
- Sign-in at the front desk on the day of the meeting, prior to the start of the meeting.

Individuals who register to speak on the website or by telephone will receive a confirmation email and/or phone call by staff with instructions on how to join the meeting and participate in the public hearing or public communication.

PUBLIC HEARING

- 1. Present an overview of the proposed Central Health Fiscal Year 2025 budget and its associated tax rate. (*Informational Item*)
- 2. Receive public comment on the proposed Central Health Fiscal Year 2025 budget and its associated tax rate. (*Informational Item*)

PUBLIC COMMUNICATION

Public Communication rules for Central Health Committee meetings include setting a fixed amount of time for a person to speak and limiting Committee and Board responses to public inquiries, if any, to statements of specific factual information or existing policy. The Public Communication portion of all Board and Committee meetings will begin at 5:30 p.m. or immediately following the Public Hearing.

CONSENT AGENDA

All matters listed under the CONSENT AGENDA will be considered by the Board of Managers to be routine and will be enacted by one motion. There will be no separate discussion of these items unless members of the Board request specific items be moved from the CONSENT AGENDA to the REGULAR AGENDA for discussion prior to the vote on the motion to adopt the CONSENT AGENDA.

C1. Approve the minutes of the Central Health Board of Managers August 7, 2024 meeting.

REGULAR AGENDA²

- 1. Discuss and take appropriate action on the selection of an external Financial Auditor. (Action Item)
- 2. Confirm the next regular Board meeting date, time, and location. (*Informational Item*)

Notes:

- 1 This meeting may include one or more members of the Board of Managers participating by videoconference. It is the intent of the presiding officer to be physically present and preside over the meeting at Central Health Administrative Offices, 1111 E. Cesar Chavez, Austin, TX 78702, Board Room. This meeting location will be open to the public during the open portions of the meeting, and any member participating by videoconference shall be both visible and audible to the public whenever the member is speaking. Members of the public are strongly encouraged to participate remotely through the toll-free videoconference link or telephone number provided.
- The Board of Managers may take items in an order that differs from the posted order and may consider any item posted on the agenda in a closed session if the item involves issues that require consideration in a closed session and the Board announces that the item will be considered during a closed session.

A recording of this meeting will be made available to the public through the Central Health website (www.centralhealth.net) as soon as possible after the meeting.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify Central Health at least two days in advance, so that appropriate arrangements can be made. Notice should be given to the Board Governance Manager by telephone at (512) 978-8049.

Cualquier persona con una discapacidad que planee asistir o ver esta reunión y requiera ayudas o servicios auxiliares debe notificar a Central Health con la mayor anticipación posible de la reunión, pero no menos de dos días de anticipación, para que se puedan hacer los arreglos apropiados. Se debe notificar al Gerente de Gobierno de la Junta por teléfono al (512) 978-8049.

Consecutive interpretation services from Spanish to English are available during Public Communication or when public comment is invited. Please notify the Board Governance Manager by telephone at (512) 978-8049 if services are needed.

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Came to hand and posted on a Bulletin Board in the County Recording Office, Austin, Travis County, Texas on this the Dyana Limon-Mercado County Clerk, Travis County, Texas

E. MEDINA

STAYS IN FILE



FILED AND RECORDED OFFICIAL PUBLIC RECORDS

Depradimon-Mercado Dyana Limon-Mercado, County Clerk

Travis County, Texas

202481047

Aug 09, 2024 12:04 PM

Fee: \$0.00

MEDINAE

Central Health Board of Managers Shared Commitments Agreed adopted on June 30, 2021

Whereas, the Board of Managers of Central Health has come together as a governing body to ensure the Vision of Central Health: Central Texas is a model health Community;

Whereas, the Board of Managers of Central Health bring this vision into reality by enacting the mission of caring for those who need it most and thereby improving the health of our community;

Whereas, the Board of Managers of Central Health achieves excellence toward this vision and mission through the stated values of Stewardship, Innovation, Respect, and Collaboration;

Whereas, the Board of Managers of Central Health further known as we in this document understand that systemic racism is the root of health inequities that emerge from a history of racism in Texas including Travis County that contributes to the social determinants of health that play a primary role in producing inequitable health outcomes;

Whereas, as an organization, Central Health is anti-racist and committed to a diverse and inclusive culture that seeks equity and social justice in the pursuit of its mission:

- 1. We Commit to informing all of our actions as Board Managers with the understanding that we are accountable to recognizing and to interrupting systems of oppression. This includes understanding the power structure in the United States, and Texas, and Travis County, that advantages certain community members and has historically disadvantaged other community members based on the color of their skin, race, ethnicity, language, and/or other characteristics. We further understand that to disrupt this power structure and the health inequities it produces, we must collaborate to collectively respond to the lived realities of all ethnicities, races, and identities disadvantaged within this system and all historically oppressed identities and communities disadvantaged within this system. We Commit to understanding that when disadvantaged communities compete against each other, we all lose in this system, and the only way forward is to work together for the benefit of all oppressed communities collectively.
- 2. We Commit to a model of Generative Leadership which requires us to understand and practice collaboration and accountability demonstrated by following our agreed upon meeting procedures and ensuring all members have the opportunity for comparable speaking time. We further Commit to intentionality prior to speaking including: considering: what is the goal of what I

- want to share; is this the right time to share it; and is this in keeping with our collective goal for this particular moment within this particular meeting?
- 3. We Commit to Generative Conflict which includes engaging in disagreements and differences in perspective in a way that deepens relationships and trust by expanding knowledge and understanding of each other, including expecting our ideas to be expanded and enriched by learning and engaging with other Board Manager ideas, choosing curiosity over competition of ideas, and anchoring our conversations in our common purpose.
- 4. We Commit to practicing emotional intelligence as leaders which includes being aware of our own emotions and reactions and managing them, as well as being aware of our impact on others and managing this impact for the collective good when we are in our role as Board Managers.
- 5. We Commit to being aware of our own privileges and advantages in the sociopolitical and economic structure of the United States, Texas, and Travis County to use these for the benefit of interrupting inequities across historically disadvantaged identities.
- 6. We Commit to preventing the commission of microaggressions through the awareness of the history and oppression of diverse identities and communities. To this end, we Commit to strive to learn the historical context informing the lived realities of all historically oppressed identities and communities, and to use this to prevent use of language and commission of actions that can be harmful given these histories.
- 7. If we inadvertently commit a microaggression, we strive to immediately become aware on our own of the harm we have caused. If another Board Manager generously helps us become aware of a microaggression we have committed we welcome the support in our learning and growing process as a leader and immediately express appreciation for having made us aware, own the mistake we have made, acknowledge the impact of the harm we have caused, and engage repair through apology and the articulation of what we will do to avoid the repetition of such harm in the future.
- 8. If we observe one of our fellow Board Managers commit a microaggression, we Commit to calling them in by letting them know in a respectful and kind manner of the mistake that has been made.
- 9. We understand that many of us, as survivors of historically oppressed identities and communities, carry internalized narratives of oppression, and we can inadvertently express these oppressions against others in ways that cause harm and we Commit to the same process identified in 7 and 8 to engage repair and return to generative collaborative processes.
- 10. We understand that even without the history of oppression potentiating the weight of harm, expressions of prejudice and rudeness can also cause harm to our shared aims, and we Commit to the same process identified in 7 and 8 to engage repair and return to generative collaborative processes.

- 11. We Commit to using our Racial and Social Justice Framework (next page) for decision-making as we work together for the collective good of our communities as we eradicate health inequities and create a model healthy community.
- 12. We understand that we are entrusted with a vital responsibility for our communities and are accountable stewards for the time and resources available to our Board of Managers. We understand that these commitments are entered into to ensure responsible stewardship of this time and resources through generative collaborative processes to reach our vision and mission and we agree that if we do not follow any one of these commitments we welcome our Board Manager colleagues to bring this to our attention through the agreed upon process reflected here and when this occurs, we commit to immediately acknowledging the mistake and engaging in a repair and correction process as indicated in these commitments so that our work to dismantle systemic racism and resulting barriers and achieve health equity can move forward.

Be it adopted that the above agreements will be honored and acted upon by each Board Manager as of 6/30/2021 and henceforth forward as indicated by signature below.

Board Manager Signature	Date	
Board Manager Printed Name		

Calling In and Repairing Harm

Calling In after Harm in Groups with Shared Values and Aims Stance

Hey, this thing you said/did hurt some folks or could hurt some folks.

- A) Here's why that can be hurtful or,
- B) Please do some research to learn the history of why that's hurtful.

Implied message: I know you are good and are on this journey with us and we are all going to make mistakes as we unlearn things.

Calling In after Harm in Groups with Shared Values and Aims Sample Language

• I know it wasn't your intention, but what you just said minimizes the horror of e.g. the history of racism, enslavement, the holocaust, etc.
I know it wasn't your intention but what you just said has the impact of implying that
are not competent or as intelligent as others.
• What you just said suggests thatpeople don't belong.
 That phrase has been identified as being disrespectful and painful to
people and it's important that we not use it.
Oh, I have also used that term, but I have now learned that when we use it we are
leaving out people who or we are implying thatand the
word people are learning to use now is
• The term used now by people living with that identity is

Repairing Harm after Microaggressions, Mistakes, and expressions of Prejudice

- Own / Name it
- Recognize the Impact
- Apologize (Do not share context or explanations)
- Make any amends that are possible
- State what you are going to do to learn and do better in the future.

Sample Language: Thank you so much for letting me know. You are right, I used this term or said that phrase and realize that it has the impact of minimizing the experience of ______ or implying that_____. I am deeply sorry and will practice learning the correct language and will research and learn more about this to ensure that I do not make this mistake and cause this harm in the future.



RACIAL and SOCIAL JUSTICE FRAMEWORK

Values and Anti-Racism/Anti-Oppression

- Is this consistent with our values?
- Are we taking steps so we cannot predict outcomes by race and other systemically disadvantaged characteristics?

Intentional and Accountable Storytelling

- What data are we using and has it been disaggregated by race? What is the source of the data? Who is it making visible and invisible? Whose experience is being centralized and whose is being marginalized in the data? Does the way we are using the data reflect the complexity of the issues and reflect the issues accurately?
- What are the stories and narratives we are telling? What is the purpose? Who is interpreting the meaning? Who's it meant for? Who's impacted and how?
- Are we refusing to be ahistorical? Are we fully considering history and the impacts of the historical context?

Power Analysis

- What are the power dynamics in this situation? What are the intersecting spheres of oppression at work in this situation?
- What are the cultural norms of white supremacy at work in this situation?
- Who would benefit and who would be harmed by this action/decision?
- Does this interrupt/disrupt or collude with/reinforce oppressive systems/power structures?
- If this is attempting a solution, where are we locating the problem?
- Does the solution/strategy we are proposing change the system or the individual?
- Who are we asking to change and why?

Relationships

- Who is in the room and who isn't and why? Who is sharing and who is not and why?
- Whose perspective is represented/who is left out? And who is doing the representing? Who do we believe, who do we find credible? Why? Why not?
- Whose experience is being centralized and whose experience is being marginalized? Who is gazing and who is being gazed upon?
- Are we boldly leading toward our racial justice aim by building a broad coalition of support?
- Are we operating from a similar/shared understanding of anti-racism work? Do we have a shared anti-racist understanding of where the problem is located and a shared anti-racist theory of change to generate a solution? Have we agreed upon a shared goal?





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PUBLIC HEARING

August 14, 2024

PUBLIC HEARING ITEM 1

Present an overview of the proposed Central Health Fiscal Year 2025 budget and its associated tax rate. (*Informational Item*)



Public Hearing on Proposed Tax Rate for FY 2025

Central Health Board of Managers Meeting August 14, 2024

Nicki Riley, Deputy CFO



Tax Rate Impact to Average Homestead

6.5% over No-New-Revenue Rate

AVERAGE HOMESTEAD	FY24 Approved	FY25 Proposed
Average Taxable Homestead Value	\$475,286	\$504,003
Tax Rate	10.0692	10.7969
Tax Bill	\$478.57	\$544.17
Average Taxable Homestead Property Tax	will increase by \$66	

Homestead Exemption	65 & Older	Disability
20% (maximum allowable by state law)	\$154,000	\$154,000

Attachment A

DESCRIPTION	FY 2025 PROPOSED BUDGET 8/7/2024
TAX RATE	0.107969
FTEs	916.4
Beginning Balance (Contingency Reserve)	494,040,391
REVENUE	
Property Taxes	346,638,452
Lease Revenue	9,361,825
Tobacco Litigation Settlement	5,000,000
Patient Revenue	300,000
Other	28,741,200
TOTAL REVENUE	390,041,477
Available Budgeted Resources	884,081,868
EXPENSES	
Healthcare Delivery	353,461,994
Administration	38,505,948
UT Affiliation Agreement	35,000,000
Other Financing Uses	61,381,015
Total Expenses	488,348,957
Increase/Decrease in Fund Balance	
Ending Contingency Reserve Balance	395,732,910
Total Appropriated Resources	884,081,868
RESERVES	
Emergency Reservés	58,120,090

FY 2025 Strategic Priorities and Budget Development Timeline

Present Proposed FY25 Strategic Priorities and Budget Development Timeline

March 6 Strategic Planning

Discuss Forces
Driving Emerging
Priorities

March 27
Board of Managers

Receive Update on Board Adopted Healthcare Equity Implementation April 10

Strategic Planning

Review Submission Process for FY25 Board Member Recommended Emerging Priorities April 24 Budget and Finance

Board of Managers

Present FY24 Staff Emerging Priorities May 8

Strategic Planning

Present Financial Forecast May 22

Strategic Planning Budget and Finance Board of Managers

FY25 Board Member Recommended Emerging Priorities Submission Deadline May 24 Present

FY25 Proposed Strategic Priorities Derived from Business Cases, Including Emerging Priorities

► Catalogue of Board Member Recommended Emerging Priorities, Including Staff Recommendations for Board Feedback

June 12 Strategic Planning Budget and Finance FY25 Proposed Budget, including Strategic and Emerging Priorities with Board Sponsored and Staff

July 24
Budget and Finance
Board of Managers

Recommendations

Budget and Vote on Proposed Tax Rate

August 7 Board of Managers

Budget and Tax Rate
Public Hearing
August 14
Board of Managers

Budget Adoption August 21 Budget and Finance September 12
Travis County
Commissioners
Court

Presentation of

Draft FY25

Budget & Tax Rate Approval September 17 Travis County Commissioners Court



FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

SEPTEMBER

Public Involvement: Development of FY 2025 strategic priorities

Budget alignment with strategic priorities

Public Involvement: FY 2025 proposed budget. August 14 Public Hearing.

Work Sessions and Meetings:

- Sessions Begin Starting May 9th
- July 25 Work Session
- September 12 Work Session with Elected Officials and Travis County Commissioners Court

The public is encouraged to provide input on the FY 2025 budget via the website at centralhealth.net, at Board of Managers and committee meetings, during Community Conversations, and at public hearings.

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Thank you

Questions?



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PUBLIC HEARING

August 14, 2024

PUBLIC HEARING ITEM 2

Receive public comment on the proposed Central Health Fiscal Year 2025 budget and its associated tax rate. (*Informational Item*)



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BOARD MEETING

August 14, 2024

AGENDA ITEM C1

Approve the minutes of the Central Health Board of Managers August 7, 2024 meeting.

MINUTES OF MEETING – AUGUST 7, 2024 CENTRAL HEALTH BOARD OF MANAGERS

On Wednesday, August 7, 2024, a meeting of the Central Health Board of Managers convened in open session at 3:16 p.m. remotely by toll-free videoconference and in person at the Central Health Administrative Offices. Clerk for the meeting was Briana Yanes.

Board members present at Central Health: Chairperson Kitchen, Vice Chairperson Brinson, Treasurer Museitif, Secretary Martin, Manager Jones, Manager Motwani, and Manager Valadez

Board members present via video and audio: Manager May

Absent: Manager Zamora

CONSENT AGENDA

- C1. Approve the minutes of the Central Health Board of Managers July 24, 2024 meeting.
- C2. Approve setting the budget for the renovation of the Continuing Education Center (CEC) buildings as recommended by the Infrastructure Committee and the Budget and Finance Committee.

At 3:17 p.m. Manager Valadez moved that the Board approve Consent Agenda Items C1 and C2.

Manager Motwani seconded the motion.

For Chairperson Ann Kitchen Vice Chairperson Cynthia Brinson For Absent Treasurer Maram Museitif Secretary Manuel Martin For Manager Shannon Jones For Manager Eliza May For Manager Amit Motwani For Manager Cynthia Valadez For Manager Guadalupe Zamora Absent

REGULAR AGENDA

1. Receive and discuss a presentation on the proposed Central Health Fiscal Year (FY) 2025 budget and tax rate.

Clerk's Notes: Discussion on this item began at 3:20 p.m. Chair Kitchen announced that there would be no presentation on this item as it was discussed at the Budget and Finance Committee immediately before this meeting. Staff were available for questions.

2. Discuss and take appropriate action on Central Health's proposed property tax rate for Fiscal Year 2025.

Clerk's Notes: Discussion on this item began at 3:20 p.m. Chair Kitchen announced that there would be no presentation on this item as it was discussed at the Budget and Finance Committee immediately before this meeting. Staff were available for questions.

Manager Motwani moved that the Board approve a proposed total property tax rate of 10.7969 cents per \$100 of taxable property value for the 2024 tax year, which will support Central Health's Fiscal Year 2025 budget.

Manager Martin seconded the motion.

The vote was recorded by roll call, and the Managers voted as follows:

Chairperson Ann Kitchen	For
Vice Chairperson Cynthia Brinson	For
Treasurer Maram Museitif	For
Secretary Manuel Martin	For
Manager Shannon Jones	For
Manager Eliza May	For
Manager Amit Motwani	For
Manager Cynthia Valadez	For
Manager Guadalupe Zamora	Absent

3. Set the date, time, and location for the public hearing at which the Central Health Board of Managers will present, and receive comments from the public on, the proposed Fiscal Year 2025 tax rate.

Clerk's Notes: Discussion on this item began at 3:22 p.m. Chair Kitchen announced that there would be no presentation on this item as it was discussed at the Budget and Finance Committee immediately before this meeting. Staff were available for questions.

Manager Valadez moved that the public hearing on the proposed tax rate be held on Wednesday, August 14, at 5:30 p.m. at Central Health's Administrative Offices, 1111 E. Cesar Chavez St., Austin, Texas 78702, a notice for which will be posted on the Central Health website and published in the Austin American-Statesman.

Manager Motwani seconded the motion.

Chairperson Ann Kitchen	For
Vice Chairperson Cynthia Brinson	For
Treasurer Maram Museitif	For
Secretary Manuel Martin	For
Manager Shannon Jones	For
Manager Eliza May	For
Manager Amit Motwani	For
Manager Cynthia Valadez	For
Manager Guadalupe Zamora	Absent

4. Discuss updates on matters related to a Performance Review contracted by Travis County, including delegations to the President & CEO to execute necessary agreements between Central Health, Travis County, and Mazars USA.

Clerk's Notes: Discussion on this item began at 3:24 p.m.

At 3:24 p.m. Chairperson Kitchen announced that the Board was convening in closed session to discuss agenda item 4 under Texas Government Code §551.071 Consultation with Attorney.

At 4:23 p.m. the Board returned to open session.

5. Confirm the next regular Board meeting date, time, and location. Manager Valadez moved that the meeting adjourn. Manager Motwani seconded the motion. Chairperson Ann Kitchen For Vice Chairperson Cynthia Brinson For Treasurer Maram Museitif Absent Secretary Manuel Martin For Manager Shannon Jones For Manager Eliza May Absent Manager Amit Motwani For Manager Cynthia Valadez For Manager Guadalupe Zamora Absent The meeting was adjourned at 4:24 p.m. ATTESTED TO BY: Ann Kitchen, Chairperson Manuel Martin, Secretary

Central Health Board of Managers

Central Health Board of Managers



Central Texas is a model healthy community.

Our Mission

By caring for those who need it most, Central Health improves the health of our community.

Our Values

Central Health will achieve excellence through:

Stewardship - We maintain public trust through fiscal discipline and open and transparent communication.

Innovation - We create solutions to improve healthcare access.

Right by All - By being open, anti-racist, equity-minded, and respectful in discourse, we honor those around us and do right by all people.

Collaboration - We partner with others to improve the health of our community.

BOARD MEETING

August 14, 2024

REGULAR AGENDA ITEM 1

Discuss and take appropriate action on the selection of an external Financial Auditor. (Action Item)



AGENDA ITEM SUBMISSION FORM

This form is to provide a general overview of the agenda item in advance of posting for the Board meeting. Proposed motion language is a recommendation only and not final until the meeting and may be changed by the Board Manager making the motion. All information in this form is subject to the Public Information Act.

Agenda Item Meeting Date	August 14, 2024
Who will present the	
agenda item? (Name, Title)	Nicki Riley, Deputy CFO
General Item Description	Discuss and take appropriate action on the selection of an external Financial Auditor.
Is this an informational or action item?	Action
Fiscal Impact	
Recommended Motion (if needed – action item)	Approve the selection of the firm that is recommended by the RFP evaluation team, which consisted of Central Health and CommUnityCare staff.
	item, and/or feedback sought from the Board of Managers: to conduct a competitive selection of an external financial auditor every 5
2) Central Health ha	as conducted a competitive process within this prescribed timeline.
Based on the eva	lluation criteria established, staff is recommending the Board approve selection s recommended by the RFP evaluation team, which consisted of Central Health
o, <u>una commonaç</u> e	sare starr.
What backup will be provided, or will this be a verbal update? (Backup is due one week before the meeting.)	PowerPoint
Estimated time needed for presentation & questions?	10 minutes
Is closed session	
recommended? (Consult with attorneys.)	No
Form Prepared By/Date Submitted:	Briana Yanes/August 9, 2024



Approval for Selection of External Financial Auditors

Central Health Board of Managers Budget and Finance Committee August 14, 2024

Nicki Riley, Deputy CFO





Approval Request:

Request approval of the selection of the external financial auditors for Central Health, as recommended by the RFP evaluation team, which consisted of Central Health and CommUnityCare staff.



Best Practices:

- Competitive bid process for external financial auditor should be performed every five years.
- If contract is awarded to current auditor, the signing partner should be rotated for new contract term.





Request for Proposal (RFP) Process:

- Collaborated with CUC to publish RFP for external auditors for both CH and CUC (1 or 2 auditors).
- Scoring team: Three employees from both CH & CUC.
- Five proposals were submitted.
- After first round scoring, three interviews were conducted.
- After scoring interviews and collaborative discussion, unanimous decision to award to selected auditor.



Once Auditor is approved by BOM:

- Begin contract negotiations.
- Once contract is executed fieldwork is to begin within ten days, which will help to expedite audit (late Aug-early Sep timeframe).

Special thanks to CUC for engaging in the RFP process with CH, which saved time and resources.



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BOARD MEETING

August 14, 2024

REGULAR AGENDA ITEM 2

Confirm the next regular Board meeting date, time, and location. (Informational Item)